Computer Applications

Custom Spreadsheet #4

Plan a Trip for April Vacation

You and a few friends want to go away for April vacation. You are in charge of researching places to go and the costs of each trip. Create a spreadsheet which shows all the important information in an easy to follow format.

**Requirements for Data:**

1. Research at least 5 different cities to visit outside of Connecticut.
2. Include the cost of transportation (plane or train) costs per person.
3. Include the cost of housing for at least 5 nights and the name of the hotel.
4. Include an estimate of the cost for food per person per day.

**Requirements for Analysis (be sure to use FORMULAS):**

1. Include the cost of each trip per person and for all travelers in total.
2. Identify the trips with the highest and lowest transportation costs.
3. Identify the trips with the highest and lowest housing costs.
4. Calculate the average per person transportation costs for all the trips researched.
5. Calculate the average per person housing costs for all the trips researched.

**Requirements to showcase Excel skills:**

1. Create a meaningful title, merge and centered.
2. Use appropriate font sizes, styles and colors to make the spreadsheet attractive and easy to read.
3. Use borders, outlines, data fill and wrap text to make the spreadsheet attractive and easy to read.
4. All formulas should be written so that they can be copied (data fill).
5. Spreadsheet should fit on one page.

HINT: Use a travel site (example: Travelocity, Orbitz, Expedia) to find transportation and housing costs.